

درخواست

قبل اجتماع جناب الٹیس آفس  
اسکی ایم ٹی ام  
سراجی

مضمون بہاری کی وجہ سے دفتر سے درخواستی ہو

جناب عالی !

سود پائٹ لٹرائٹری لہ پے لہ جناب میل (خانی) دلوں سے  
سے بہت سخت بھاریا ہوا 102 اخبار ہوئے کی وجہ سے  
خون کی بہت لکھی ہوئی ہے اور جلیزائے سید سے دو  
سے شہر حاضر کجوری میل (ریا ہواں) - میکرے پاس (خانی) سے  
علا صد لعل (کو رٹ) کو جو دھیل (جسکی کو آپ الی) سے  
لکے دیکھ سکے ہیں۔ اس پر کرتا ہواں کہ آپ مہری عام  
حالت کو دیکھ کر مہری (السی) خالصاری لکھی ہوئی  
درخواست کو مستطو لہ لے اور ایسے حضور رتہ لہ کامو  
دیکھ لے

آلہ انالعدار

محمد علی

محمد ریاض



# SHOUKAT MEMORIAL CLINIC

Name:

M. Liaq

Age:

407

Sex:

M

Date:

5/7/21

Fever + Rti + 1454

Rel. 180/110  
Febr 110

T<sub>103</sub> C<sub>103</sub> 2110

T<sub>103</sub> 1000 1200

W<sub>103</sub> 1000 1200  
C<sub>103</sub> 1000 1200

T<sub>103</sub>

1000 1200

5-5

149028 1000

C<sub>103</sub> 1000 1200

57712

Afridi Colony, Near Beacon Hill School,  
Baldia Town No. 7, Karachi.

# MPL Medical & Diagnostic Centre

## X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC

DR. GHULAM SHAHID

Pathologist  
Dr. Khem Chand "Mukhi"

MBBS, DCP, M. Phil (Path)

Dr. Sikander R. Qureshi

M.B.B.S. (DOW) M.C.P.S. (Radio)

MBBS, MAIUM (USA)  
Consultant Sonologist  
Anila Shabir

SONOGRAPHER, B.Sc.  
Diploma in Ultra Sonography

Name: MR. M. RIAZ LAB No. 3874  
Age: 40 Yr Request: TYPHIDOT, IgG, IgM  
Sex: MALE Referred by:  
Date: 30/06/2021

### REPORT OF TYPHIDOT, IgG, IgM

Test Name	Result
IgG	NEGATIVE
IgM	NEGATIVE

RESULT	CLINICAL INTERPRETATION.
IgM Positive only	Acute typhoid fever.
IgM and IgG Positive	Acute typhoid fever. (in the middle state of infection)
IgG Positive	Implications for the presence of IgG antibodies include previous infection (in which case current fever may not be due to typhoid), or relapse or re-infection, therefore, it is important that interpretation be made together with the clinical symptoms in order to diagnose if the patient is currently having typhoid.
IgM and IgG Negative	Probably not typhoid fever.

Remarks:

3/  
PATHOLOGIST

# MPL Medical & Diagnostic Centre

## X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC

Pathologist  
**Dr. Khem Chand "Mukhi"**

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**Dr. Sikander R. Qureshi**

M.B.B.S. (DOW) M.C.P.S. (Radio)

**DR. GHULAM SHAI**

MBBS, MAIUM (USA)

Consultant Sonologist

**Anila Shabir**

SONOGRAPHER, B.Sc.

Diploma in Ultra Sonograph

Name: MR. M. RIAZ LAB No. 2874  
Age: 40 Yrs Request: ICT Malaria  
Sex: MALE  
Date: 30-06-2021 Referred by:

### REPORT FOR ICT MALARIA

Test Name	Result
ICT MALARIA	NEGATIVE

PATHOLOGIST

# MPL Medical & Diagnostic Centre

X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC

ologist

Chem Chand "Mukhi"

S, DCP, M. Phil (Path)

Mikander R. Qureshi

S.S. (DOW) M.C.P.S. (Radio)

DR. GHULAM SHABIR

MBBS, MAJUM (USA)

Consultant Sonologist

Anila Shabir

SONOGRAPHER, B.Sc,

Diploma in Ultra Sonography

Mr: MR. M. RIAZ

LAB No: 062

e: 40 YEARS

Request: CBC (HB%) & ESR

X: MALE

te: 07-07-2021

Referred by:

CBC & ESR

TEST	RESULT	NORMAL RANGE	UNIT
Haemoglobin	14.0 gram	11.5-17.4	g/dl
Haematocrit	44.0	41-51	%
RBC	5.0	4.1-5.9	Million / cummm
MCV	88.0	76-96	f/rd cell
MCH	28.0	28-32	Pg/rd cell
MCHC	31.8	32-36	g/dl R.B.C.
WBC	7,800	4,000-11,000	Per cummm
Neutrophils	82	40-75	%
Lymphocytes	16	20-50	%
Eosinophils	01	1-6	%
Monocytes	01	2-6	%
Basophils	00	0-1	%
Platelets	450,000	150,000-400,000	per cummm
ESR	85	0-15	mm /hour Westergem
Relic Count	--	Adult (0.2-2)	%
		Infants (2-6)	%

Platelets Estimated

Morphology Of Erythrocytes: N / N

Remarks

PATHOLOGIST

FEHLC

trictic

icplidy

APD

# MP Medical & Diagnostic Centre

## X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC

ologist

**Khem Chand "Mukhi"**

B.S. DCP, M. Phil (Path)

**Sikander R. Qureshi**

B.S. (DOW) M.C.P.S. (Radio)

**DR. GHULAM SHABIR**

MBBS, MAJUM (USA)

Consultant Sonologist

**Anita Shabir**

SONOGRAPHER, B.Sc,

Diploma in Ultra Sonography

NAME: MR M RIAZ

DATE: 08-07-2021

X-RAY CHEST PA VIEW

NO: 2333

Lungs fields are clear.

Costophrenic angles are clear.

Domes regular.

Heart is normal in size.

CONCLUSION: NORMAL RADIOLOGICALLY.

DR. SIKANDER R. QURESHI  
M.B.B.S. (DOW) M.C.P.S. (Radio)



DR. RUTH K.M. PFAU  
CIVIL HOSPITAL KARACHI.  
Department of Accident & Emergency

Department of Accident & Emergency

Name:

Mr. M MOHSIN

Father/Husband:

M.R #:

012021-0702-45773

Date/Time: 02-07-2021 12:20

Gender/Age:

Male/34Y CNIC #:

A & E #: 392

Address: Karachi SINDH  
Presenting Complaints:  
Registered by: Saif Majed

*Chd, - Fever  
- cough*

Physical Examination:

MI ☐ NON-MI ☐  
JL #:  
Pulse: 84/66 /min  
B.P.: 116/72 /mmHg  
Resp. Rate: /min  
Temp: /  
GCS: /15

Call Given To Time  
Call Given To Time  
Call Given To Time  
Call Given To Time

Injuries:

FRONT



BACK



Investigation:

*CBC  
(MFI)*

Treatment:

*- 1.07cdo 1/m  
- Neb-E At 4*

*2669125*

Name of CMO

Signature of CMO





No. SMTA/EXP/2021/L. 321  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 2<sup>nd</sup> Sep, 2021

To,

Mr. Muhammad Riaz,  
Dispatch Rider  
Sindh Mass Transit Authority (SMTA).

**SUBJECT: EXPLANATION**

I am directed to inform you that it has been observed that you are absent from office dated 30<sup>th</sup> August 2021 till date i.e. 2<sup>nd</sup> September 2021 without any prior information to the concerned authorities resulting in willful insubordination and casualness on the subject to your job.

You are hereby directed to explain in writing within Two (02) days why disciplinary action should not be taken against you as per your contract.

Non-Compliance of the same will result in disciplinary action of your employment at SMTA as per your contract.

  
(BABAR ALI KHAN)  
ADMIN & HR OFFICER

A copy is forwarded for information to:-

1. PS to the Managing Director, SMTA, Karachi.
2. Master File.

*6/9/2021*  
*Pls update status*  
*Dir (Admin/HR)*



12041

درخواست

قابل التماس جناب اعلیٰ افسر صاحب  
السی ایم - فی اے  
مراتب سندھ

مضمون بیمار ہوئے فی وجہ سے دفتر سے درخواستی لڑی

جناب عالی !

مردمانہ نالکسی یہ میرے لہ جناب 21/8/99 لی رات  
کو احیاء مہری طبیبت خراب ہوئی تھی اور 21/8/99  
کو میں اسپتال سسٹم لے لئے لیا تھا اور طبیبت بخال  
لہ ہوئے فی وجہ سے میں کہیں اطلاع میں دفتر سے شرحہ  
دیا ہوں (السی) درخواست لے ساندہ میں ان  
مڈل لے سر سفید لہا رہا ہوں جسکی لو الگ سلیتہ  
اصل مرنا ہوں لے آئے مہری (السی) درخواست لہا  
دیکو میر (السی) لو منطوبہ نزل لے اور میرے حضور تکرار کا ہو  
مرتب ہر تکرار لے آئے فی عین لوازی ہوئی

تکرار

آلہا نالکدار  
محکم ریاض  
۱۹.۵۵

DEPARTMENT OF RADIOLOGY  
S.G. LYARI GEN : HOSP : KARACHI  
ULTRASOUND REPORT

NAME: Riaz

BED NO.:

019

DATE: 30.8.21

LIVER:

Size: 11  
Shape: enlarged  
Echotexture: normal  
Surface: normal  
Margins: normal  
Focal lesion: normal  
Duct dilatation: normal  
Portal vein: 1.0  
Hepatic veins: seen

GALL BLADDER:

Size: normal  
Shape: normal  
Walls: normal  
Stone, Sludge or:  
Growth inside:  
C.B.D.

SPLEEN:

Size: 12.0  
Shape: normal

Echotexture:  
Focal lesion:  
Spleenic vein:

PANCREAS:

Size: normal  
Shape: normal  
Texture: normal  
Duct dilatation:  
Focal lesion:

FREE FLUID:

normal

normal

RIGHT KIDNEY:

Size: normal  
Shape: normal  
Move with resp:  
Cortical thickness  
& echogenicity:  
C.M.D.  
Stone:  
Hydronephrosis:  
Focal lesion:  
Ureter:

LEFT KIDNEY:

Size: normal  
Shape: normal  
Move with resp:  
Cortical thickness  
& echogenicity:  
C.M.D.  
Stone:  
Hydronephrosis:  
Focal lesion:  
Ureter:

URINARY BLADDER:

Walls: normal  
Stone, Sludge or  
Growth inside: normal

LYMPHADENOPATHY:

ABNORMAL BOWELS:

Prostate: 3.3 x 2.6 x 4.3

normal

Liver: fatty infiltration

30/8



SINDH GOVT. LYARI GENERAL HOSPITAL KARACHI.

OPD SLIP

NOT VALID FOR COURT

OPD NO: 11504 Date: 30-8

CR. NO: Date: 1

Name: A. J. F. Name: M. Q. 7

Address: \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Vital Sign

R<sub>X</sub>

Investigation

W. A. Q. 1  
for. Silliver - 200  
h. P. S. C. / O.  
h. P. S. C. / O. - 100

h. P. S. C. / O. - 100

2/07/2021

درخواست

قابل اعتماد افسر صاحب  
ایسی۔ ایم۔ ٹی۔ اے  
مرامی سندھ

مضمون: درخواست یافتہ لوگوں کی چھٹی  
امتیازات اللہ

جناب عالی!

بڑے ادب سے آپ سے درخواست کیے کہ جناب  
میرے امتحانات پورے والے حصے جس کی وجہ سے  
مجھے ان دنوں مسئلہ یافتہ چھٹی چاہئے پہلے دن کے  
چھٹی 21/07/2021 دوسری چھٹی 03/08/2021 اور تیسری  
4/08/2021۔ امید کرتا ہوں کہ آپ میری ایسی خالصتاری  
سے بھی پورے درخواست مرآہ قحطی وقت فعال کر سکیں  
سے غور کر کے پورے ایسی کو منظور کر لیں گے۔ ایما سید شہر

ایما شہر

M.A.AZ

محمد ریاض



No. SMTA/EXP/2021/1.266  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT  
Karachi Dated: 12<sup>th</sup> July, 2021

To,

Mr. Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority,  
Karachi.

**SUBJECT: EXPLANATION**

It has been observed that you are absent from duty w.e.f. 05-07-2021 to till date i.e. 12<sup>th</sup> July 2021 without any information to the concerned authorities, resulting in wilful insubordination and gross negligence of duties in your capacity as Dispatch Rider which shows you are not interested in your duty.

You are hereby directed to appear before the undersigned and furnish your reply within 02 days (working days) positively as to why the necessary action may not be taken against you as per your contract.

  
ADMINISTRATIVE  
& HR OFFICER

**Copy Forwarded to:-**

1. PS to Managing Director, SMTA, Karachi.
2. Master File.



GOVERNMENT OF SINDH  
TRANSPORT & MASS TRANSIT  
DEPARTMENT

Karachi, dated 11<sup>th</sup> August, 2020.

**ORDER**

**No. SO (G)/7(680)/2016:** With the approval of competent authority (i.e. Chief Minister, Sindh), the contract period of following employees of Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh are hereby extended for a period of two (02) year as mentioned against each. Other allowances will not be admissible:-

S. No.	NAME	DESIGNATION	CONTRACT EXTENDED W.E.F
1	Muhammad Mustafa	Driver	05.06.2020
2	Mr. Rehmatullah	Driver	31.05.2020
3	Mr. Nisar	Driver	01.06.2020
4	Mr. Ubaidullah	Chowkidar	29.05.2020
5	Mr. Mobeen Ahmed	Naib Qasid	01.06.2020
6	Mr. Vishal	Naib Qasid	01.06.2020
7	Mr. Baz Kareen	Naib Qasid	01.06.2020
8	Mr. Abdul Khaliq	Naib Qasid	01.06.2020
9	Muhammad Haris	Dispatch Rider	20.06.2020
10 ✓	Muhammad Riyaz	Dispatch Rider	01.06.2020

-GHULAM ABBAS DETHO-  
SECRETARY TO GOVERNMENT OF SINDH

**No. SO (G)/7(680)/2016:**

Karachi, dated the 11<sup>th</sup> August, 2020

A copy is forwarded for information & necessary action to:-

1. The Accountant General Sindh, Karachi.
2. The Managing Director, Sindh Mass Transit Authority, TMTD, Karachi.
3. The P.S to Minister, Transport & Mass Transit, Sindh, Karachi
4. The P.S to Secretary, Transport & Mass Transit Department, Karachi.
5. Officer concerned
6. Notification File

(GHULAM FAROOQ MANGRIO)  
SECTION OFFICER (GENERAL)  
For Secretary to Government of Sindh

11/03/2021

فائل چھان بین اہم ڈی (صاحب  
السنی ایم ڈی - ایس  
مراد)

درخواست برائے چھٹی گاؤں لکے۔

جناب عالی :

موردہ بان مندر لکھی رہے جناب مجھے اپنی بیٹی کو  
گاؤں چھوڑنے گاؤں جانا ہے ایسی لیے آپ سے  
ہٹری خالسدی سے الگ ہائے لہ مجھے 12 مارچ سے 16  
مارچ 2021 تک رخصت عنایت فرما دیں آپ کی محنت  
کو زلہ سی ہوگی ۔

آمینا دارالہواد  
ریاض





No. SMTA/FWL/2020/2258  
GOVERNMENT OF SINDH  
TRANSPORT & MASS TRANSIT DEPARTMENT  
SINDH MASS TRANSIT AUTHORITY  
Karachi, dated the, 02<sup>nd</sup> November, 2020

Muhammad Riyaz,  
(Dispatch Rider),  
Sindh Mass Transit Authority,  
Government of Sindh,  
Karachi.

**SUBJECT: FINAL WARNING LETTER.**

I am directed to refer to your reply of dated 27<sup>th</sup> October, 2020 of this office's how-Cause Notice vide dated 26<sup>th</sup> October, 2020 (Copies enclosed) and to say that the reply has been observed as unsatisfactory.

2. You are, therefore, finally warned that the absent from office (duty hours) in future shall cause termination from service as "major punishment" in pursuance of Section-V of the contract agreement, stipulated as under:-

*"Your services will be on the basis of satisfactory performance and liable to terminate if found any negligence"*

  
(AMJ ABDUL KADIR CHANDIO)  
Private Secretary to MD-SMTA

Copy for information to:-

1. P.S to the Minister for Transport & Mass Transit, Sindh.
2. P.S to the Secretary, Transport & Mass Transit Department, GoS.
2. P.S to the Managing Director, Sindh Mass Transit Authority, Karachi.
3. Master File.

Plot No. D-43 & D-43/1, Shahrah e Ghalib, Clifton Block-2 Clifton, Karachi. Ph # 021-99332207-8.

M.P.S  
20/11/2020

GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY

NS. No. 100

NOTE SHEET

**SUBJECT: SHOW-CAUSE NOTICE**

With reference to the subject noted above. Mr. Muhammad Riyaz (Dispatch Rider), Sindh Mass Transit Authority is continuous absent from duty since 4<sup>th</sup> August, 2020 till 16<sup>th</sup> October 2020, despite of given several warnings / explanations but he failed to compliance accordingly. Moreover, he was ordered to be regular and punctual but he failed to comply the orders.

2. In this regard, a Show-Cause Notice was issued to the above mentioned official on dated 26-10-2020 with the directives of Competent Authority i.e. MD, SMTA (attached as Annexure A).

3. In response, the said official submits a reply in which he mentioned that his parents health issues, financial crises, nobody there for to look-after them and signals communication was not good to convey the message on time (attached as Annexure B).

4. The case is submitted for your orders and further necessary action.

*E. M. Khan*  
29/10/2020  
ADMIN & HR  
OFFICER

5. DIRECTOR (ADMIN & HR)

✓ Show-cause notice was issued to him for which he replied reason in writing. He is now coming to office regularly, therefore final warning may be given to him if again he is absent from duty, major punishment as per contract agreement may be awarded to him.

6. Managing Director SMTA / PS / MD.

As directed, the final warning letter has been issued to the above said official on dated 2nd Nov. 2020.

لجذمت،

جناب ایڈمن آفیسر،  
سندھ مجلس ٹرانزٹ اینڈ آرٹس،  
گورنمنٹ آف سندھ۔

جناب اعلیٰ:-

گذاشت سے کہ میں ریاض خان

ڈسپینس لائیڈز میرے والد کی طبیعت بہت

زیادہ صواب تھی جسکی وجہ سے صحت کے پر

جانا پرا ایمرہستی میں جانا پڑا جبکہ انکا

دو بار دل کا آپریشن ہو چکا ہے اور کہ بی

میں خیال رکھنے وال نہیں ہے اور کہ بی

سے بھی طبیعت ٹھیک نہیں ہے اور وہاں میری و

ہرک تحوانہ جب کہ تھی اور دوسرے

تھی تھے۔ اور عام آپتور کہ جلوس کی وجہ سے نہ آسکا

سیوں کے راستے بند تھے اس وجہ سے لین آسکا

سے جہاں میرا گھر ہے وہاں خوات

سے مسئل نہیں آتے ذہنی کمزوری کی وجہ

سے میں آپکو اطلاع دے سکے جسکی لیے

مذارت خوات سوں آپشنرہ اسے غلطی میں

ہوگے

میں

نکھن

ریاض خان

ڈسپینس لائیڈز

27/10/2020



No. SMTA/SHOW-CAUSE/2020/2044  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT  
Karachi Dated: 26<sup>th</sup> October, 2020

To,

Muhammad Riyaz  
(Dispatch Rider)  
SMTA  
Karachi.

**SUBJECT: SHOW-CAUSE NOTICE**

I am directed to refer to the subject noted above and to say that you were absent from duty w.e.f. 4<sup>th</sup> August, 2020 till 16<sup>th</sup> October 2020. Despite of several warnings / explanations you did not compliance nor explain in writing why disciplinary action should not be taken against you as per your contract.

2. Whereas, before Honorable Secretary, TMTD you were instructed to be regular and punctual to your office duties but you repeat the same past routine of absconding and found absent today i.e. 26 October 2020.

3. In pursuance of Section-V of contract agreement reproduce as under:-  
*“Your services will be on the basis of satisfactory performance and liable to terminate if found any negligence”.*

4. You are, therefore, called upon to show-cause within 7 days as to why the aforementioned penalty should not be taken against you as per your Contract Agreement.

  
**ADMINISTRATIVE & HR  
OFFICER**

A copy is forwarded for information to:-

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to the Managing Director, SMTA, Karachi
4. Master File.





No. SMTA/SHOW-CAUSE/2020/1044  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT  
Karachi Dated: 26<sup>th</sup> October, 2020

To,

Muhammad Riyaz  
(Dispatch Rider)  
SMTA  
Karachi.

**SUBJECT: SHOW-CAUSE NOTICE**

I am directed to refer to the subject noted above and to say that you were absent from duty w.e.f. 4<sup>th</sup> August, 2020 till 16<sup>th</sup> October 2020. Despite of several warnings / explanations you did not compliance nor explain in writing why disciplinary action should not be taken against you as per your contract.

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ADMINISTRATIVE & HR  
OFFICER

A copy is forwarded for information to:-

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2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to the Managing Director, SMTA, Karachi
4. Master File.



No. SMTA/EXPLANATION/2020  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 19<sup>th</sup> October, 2020

To,

Muhammad Riyaz (Dispatch Rider),  
Sindh Mass Transit Authority (SMTA),  
Karachi.

**SUBJECT: 2<sup>nd</sup> EXPLANATION**

I am directed to refer to this office letter dated 13<sup>th</sup> October, 2020 on the subject cited above and to state that you are continuous absent from duty without any information / permission to the concerned authority.


2. You are hereby directed to explain in writing in three days why disciplinary action should not be taken against you as per your contract.
3. Non-Compliance of the same will result in disciplinary action of your employment at SMTA

  
DIRECTOR  
ADMINISTRATION & HR

**Copy for information to:**

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary TMTD, GoS, Karachi
3. PS to the Managing Director, SMTA, Karachi.
4. Master File

  
20.10.2020

  
20.10.2020

  
20.10.2020



No. SMTA/EXPLANATION/2020/2018  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 13<sup>th</sup> October, 2020

To,

- |   |   |
|---|---|
| 1. Yousuf Munit, (Director Infra)         | 2. Niaz Ali (Consultant P&C)                  |
| 3. Syed Yazim Ali Shah (Director Admin)   | 4. Syed Khan Muhammad Shah (XEN)              |
| 5. Kashif Ali Khan, (DD Contract)         | 6. Aizaz Sardar (AXEN)                        |
| 7. Adeel Manzoor (Account Officer)        | 8. Ambreen Fatima (Media Manager)             |
| 9. Shakeeb Memon (Sub-Engineer)           | 10. Babar Ali Khan (Admin & HR Officer)       |
| 11. Syed Hussain Muqadas (Senior Auditor) | 12. Saifullah Khalid Channa (OfficeAssistant) |
| ✓ 13. Muhammad Riyaz (Dispatch Rider)     |   |

**SUBJECT: EXPLANATION**

During surprise visit of the office of SMTA by Worthy Secretary, Transport & Mass Transit Department, Government of Sindh on 13<sup>th</sup> October, 2020 at 10:00 am, above mentioned officers / officials were found absent from duty, which is gross misconduct on their part.

Secretary, TMTD has directed that all officers / officials must be available in their offices by 09:30 am. In case any officer/official is late / absent for three (03) consecutive days his salary may be stopped without any delay.

In this connection, officers / officials are strictly warned to mark their attendance at muster roll on time otherwise He / She may consider as an absent.

You are hereby directed to furnish your reply within 03 days (working days) positively as to why the necessary action may not be taken against your as per your contract.

MANAGING DIRECTOR  
SMTA

**Copy Forwarded to:-**

- ✓ 1. PS to the Minister, Transport & Mass Transit, Sindh.
- 2. PS to the Secretary, Transport & Mass Transit Department, GoS.
- 3. Master File.





No. SMTA/WARNING/2020/2051  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY

Karachi Dated: 30 September, 2020

To,

Mr. Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority,  
Karachi.

**SUBJECT: WARNING LETTER**

I am directed to refer to the subject noted above and to state that you are found absent from duty dated 30-09-2030 without any prior information to the concerned authorities, resulting in willful insubordination and gross negligence of duties in your capacity as Dispatch Rider which shows you are not interested in your duty.

2. This Warning Letter is being issued to you as per instructions of the Worthy Secretary Transport & Mass Transit Department, Government of Sindh. We expect you to adjust your attendance as per your duty time and show immediate progress.

  
DIRECTOR  
ADMINISTRATION & HR

**A copy is forwarded for information to:**

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to the Managing Director, SMTA.
4. Master File.



No. ADMIN&HR/WARNING/2020/1992  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 24<sup>th</sup> September, 2020

To,

1. Haris Ali, Dispatch Rider
2. Riyaz, Dispatch Rider
3. Mobeen Ahmed, Naib Qasid

**SUBJECT: WARNING LETTER-2**

With reference to this office letter dated 23<sup>rd</sup> September 2020 on the subject Warning Letter issued to absentees / late-comers under the directives of Secretary TMTD, Government of Sindh.

In the mentioned letter, it was strictly emphasized and you were hereby advice to be punctual, and record your attendance without fail.

In the light of above, today i.e. 24<sup>th</sup> September 2020, Mr. Haris Ali (Dispatch Rider), Mr. Mobeen Ahmed, Naib Qasid, you are once again late and reached office till 10:00am and Mr. Riyaz (Dispatch Rider) was found absent. Hence, stringent and strict warnings, therefore, you are hereby instructed to be punctual, and score your attendance without fail.

  
DIRECTOR  
(ADMINISTRATION & HR)

**Copy Forwarded to:-**

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to Managing Director, SMTA.
4. Master File.



No. ADMIN&HR/EXPLANATION/2020/1989  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 22<sup>nd</sup> September, 2020

To,

1. Imran Bhatti, PD Yellow Line	2. Yousuf Munir, (Director Infra)
3. Rafay Ali Laghari (Director F&A)	4. Kashif Ali Khan, DD(Contract)
5. Syed Khan Muhammad Shah, XEN	6. Ambreen Fatima, Media Manager
7. Aizaz Sardar, AXEN	8. Babar Ali Khan, Admin & HR Officer
9. Saifullah Khalid Channa, Office Assistant	10. M. Tariq Fazlani, Office Assistant
11. Naveed Ahmed, Office Assistant	12. Syed Ali Raza, Computer Operator
13. M. Natiq Qamar, Computer Operator	14. Anus Rizwan, Computer Operator
15. Malik Shahid Munawar, Record Keeper	✓ 6. Muhammad Riyaz, Dispatch Rider
17. Muhammad Haris, Dispatch Rider	18. Mobeen Ahmed, Naib Qasid

**SUBJECT: NON-AVAILABILITY OF OFFICERS / OFFICIALS AT SMTA OFFICE**

During surprise visit of the office of SMTA by Worthy Secretary, Transport & Mass Transit Department, Government of Sindh on 22<sup>nd</sup> September, 2020 at 10:20 am, above mentioned officers / officials were found absent from duty, which is gross misconduct on their part.

It has been observed with great concern that officers take station leave without prior permission on Friday and on very next day i.e. Monday come late to office. No officers / officials will leave for personal work or for their official assignment without any intimation or prior permission.

The Managing Director, SMTA has observed that this indiscipline is not acceptable and has directed to take necessary measures to ensure that all officers / officials reach offices on time i.e. 09:30am sharp. Moreover, office discipline must be maintained in future and those who may fail to comply accordingly will be reported to Worthy Secretary, TMTD and disciplinary action under the rules will be initiated against the delinquent officers / officials.

In this connection, the Directorates concerned must check their staff muster roll on daily basis and submit to Administration Department at 09:30am which will then be forwarded to the Secretary Office for information.

This issue with the approval of Secretary TMTD.

**DIRECTOR**  
(ADMINISTRATION & HR)

Copy Forwarded to:-

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to Managing Director, SMTA.
4. Master File.

Plot No. D-43 & D-43/1, Shahr-e-Ghalib, Block -2, Clifton, Karachi

Handwritten notes: "22/9/20", "Email to all officers/officials", and a signature.



No. ADMIN&HR/WARNING/2020/1199b  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 23<sup>rd</sup> September, 2020

To,

- |  |                                   |
|--|-----------------------------------|
| 1. Kashif Ali Khan, DD(Contract)             | 2. Ambreen Fatima, Media Manager  |
| 3. Shakeeb Memon, Sub-Engineer               | 4. Naveed Ahmed, Office Assistant |
| 5. Tariq Raheel (PPP Node, Office Assistant) | 6. Natiq Qamar, Computer Operator |
| 7. Anus Rizwan, Computer Operator            | 8. Mobeen Ahmed, Naib Qasid       |
| 9. Vishal, Naib Qasid                        | 10. Baz Kareem, Naib Qasid        |
| 11. Haris Ali, Dispatch Rider                | ✓ 12. Riyaz, Dispatch Rider       |

**SUBJECT: WARNING LETTER**

With reference to this office letter dated 22<sup>nd</sup> September 2020 on the subject Non-Availability of officers / officials at SMTA office during surprise visit of the office of SMTA by Worthy Secretary, Transport & Mass Transit Department, Government.

In the mentioned letter, it was strictly emphasized that indiscipline will not be acceptable and Competent Authority has directed to take necessary measures to ensure that all officers / officials reach offices on time i.e. 09:30am sharp. Moreover, office discipline must be maintained in future and those who may fail to comply accordingly will be reported to Worthy Secretary, TMTD and disciplinary action under the rules will be initiated against the delinquent officers / officials.

In the light of above, today i.e. 23<sup>rd</sup> September 2020 you are again found absent / late after stringent and strict warning, therefore, you are hereby advice to be punctual, and record your attendance without fail.

  
DIRECTOR  
(ADMINISTRATION & HR)

**Copy Forwarded to:-**

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to Managing Director, SMTA.
4. Master File.



No. SMTA/Exp/2020/1983  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 18<sup>th</sup> September, 2020

To,

✓  
Mr. Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority,  
Karachi.

**SUBJECT: EXPLANATION**

It has been observed that you are absent from duty w.e.f. 04-08-2020 to till date i.e. 18<sup>th</sup> September without any information to the concerned authorities, resulting in wilful insubordination and gross negligence of duties in your capacity as Dispatch Rider which shows you are not interested in your duty.

You are hereby directed to appear before the undersigned and furnish your reply within 02 days (working days) positively as to why the necessary action may not be taken against you as per your contract.

(ADMIN & HR OFFICER)

**Copy Forwarded to:-**

1. PS to Minister, Transport & Mass Transit Sindh.
2. PS to Managing Director, SMTA, Karachi.
3. Master File.



NO.SO(Gen)/G.P/2020  
**GOVERNMENT OF SINDH**  
**TRANSPORT & MASS TRANSIT**  
**DEPARTMENT**

Karachi, dated 12<sup>th</sup> February, 2020

To,

Muhammad Riaz,  
Dispatch Rider  
Sindh Mass Transit Authority,  
Karachi.

**SUBJECT: EXPLANATION.**

During surprise visit of the office of SMTA by Worthy Secretary, Transport & Mass Transit Department, Government of Sindh on 12<sup>th</sup> February, 2020 at 10:15 am you were found absent from your duty, which is gross miss-conduct on your part.

2. You are hereby directed to explain your position as to why should not initiate disciplinary proceeding against you under relevant rules/contract within (03) days positively.



(GHULAM FAROOQ MANGRIO)  
SECTION OFFICER (GENERAL)  
For Secretary to Govt. of Sindh

**Copy to:-**

- The Managing Director, Sindh Mass Transit Authority, TMTD.
- PS to Secretary, Transport & Mass Transit Dept., Govt. of Sindh, Karachi

SECTION OFFICER (GENERAL)

To,


Section Officer (General),  
Transport & Mass Transit Department,  
Government of Sindh,  
Karachi.

**SUBJECT: - REPLAY FOR EXPLANATION**

With reference to your letter No. SO(Gen)/G.P/2020 dated 12 February, 2020 on the matter found absent from duty with the subject of Explanation on the said date.

I am always punctual regarding the time and follow this strictly but unfortunately on the mentioned date but sir I was stuck a very heavy traffic jam so that's why I will not s reach the office in time.

Kindly accept my apology; I will be very thankful to you.

  
**M. Riyaz**  
Dispatch Rider  
Sindh Mass Transit Authority

12/2/20  
12/2/20  
12/2/20





No. ADMIN&HR/EXP/2019/194  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 1<sup>st</sup> October, 2019

To,

Mr. Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority,  
Karachi.

**SUBJECT: EXPLANATION-2**

It has been observed that you are absent from duty w.e.f. 17-09-2019 to 01-10-2019 without any prior information to the concerned authorities, resulting in willful insubordination and gross negligence of duties in your capacity as Dispatch Rider which shows you are not interested in your duty.

You are hereby directed to appear before the undersigned and furnish your reply within 02 days (working days) positively as to why the necessary action may not be taken against your as per your contract.

  
11/10/19.  
(ADMIN & HR OFFICER)

**Copy Forwarded to:-**

1. Director (Admin & HR), SMTA, Karachi.
2. PS to Managing Director, SMTA, Karachi.
3. Master File.



No. ADMIN&HR/WARNING/2019/190 /1593  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 27<sup>th</sup> September, 2019

To,

Mr. Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority, 10/10/2019  
Karachi.

**SUBJECT: EXPLANATION**

It has been observed that you are absent from duty w.e.f. 19-09-2019 to 27-09-2019 without any prior information to the concerned authorities, resulting in willful insubordination and gross negligence of duties in your capacity as Dispatch Rider which shows you are not interested in your duty.

You are hereby directed to appear before the undersigned and furnish your reply within 02 days (working days) positively as to why the necessary action may not be taken against you as per your contract.

(ADMIN & HR OFFICER)

**Copy Forwarded to:-**

1. Director (Admin & HR), SMTA, Karachi.
2. PS to Managing Director, SMTA, Karachi.
3. Master File.

*[Signature]*  
27/9/2019



No. ADMIN&HRE/EXPLANATION/2020/1783  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT

Karachi Dated: 12<sup>th</sup> February, 2019

To,

- |   |  |
|---|--|
| 1. Yousuf Munir, (Director)             | 2. Niaz Ali, Consultant P&C              |
| 3. Rafay Ali Laghari, (Director)        | 4. Kashif Ali Khan, DD(Contract)         |
| 5. Ambreen Fatima, Media Manager        | 6. Syed Khan Muhammad Shah, XEN          |
| 7. Adeel Manzoor, Account Officer       | 8. Syed Hussain Mugadas (Senior Auditor) |
| 9. Shakeeb Memon, Sub-Engineer          | 10. M. Tariq Fazlani, Office Assistant   |
| 11. Naveed Ahmed, Office Assistant      | 12. Syed Ali Raza, Computer Operator     |
| 13. M. Natiq Qamar, Computer Operator   | 14. Anus Rizwan, Computer Operator       |
| 15. Malik Shahid Munawar, Record Keeper | 16. Muhammad Riyaz, Dispatch Rider       |
| 17. Muhammad Haris, Dispatch Rider      | 18. Mubeen Ahmed, Naib Qasid             |
| 19. Vishal, Naib Qasid                  | 20. Ali Raza, Naib Qasid                 |
| 21. Abdul Khalilq, Naib Qasid           | 22. Sanaullah, Janitor                   |
| 23. Asghar Ali, Driver                  | 24. Rehmatullah, Driver                  |

**SUBJECT: EXPLANATION**

During surprise visit of Secretary, Transport & Mass Transit Department, GoS in SMTA office on 12<sup>th</sup> February, 2020 at 10:15 am, you were found absent from your duty which has been seriously noted by the Competent Authority.

You are hereby furnish your reply and appear before the Secretary TMTD, as to why the necessary action may not be taken against you as per your contract.

This issue with the approval of Secretary TMTD.

  
DIRECTOR  
(ADMINISTRATION & HR)

**Copy Forwarded to:-**

1. PS to the Minister, Transport & Mass Transit, Sindh.
2. PS to the Secretary, Transport & Mass Transit Department, GoS.
3. PS to Managing Director, SMTA.
4. Master File.

To,

Managing Director  
Sindh Mass Transit Authority  
Government of Sindh

**Subject:     Request for to accept my apology**

With due respect it is stated that I am Muhammad Riaz S/O Muhammad Ebrahim Bearing a CNIC No 42401-5776750-5, working as a dispatch rider for two years in SMTA Regarding the subject noted above i place my apology before you and promise my punctuality and Enhance my efforts to fulfil every task that may be assigned by the respected authority. So you are requested to accept my apology and to start my salary with your Act of kindness.

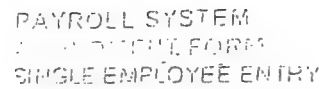
Thanks.

M. Riaz

Muhammad Riaz

Dispatch Rider

M. Riaz  
SMTA  
Div. Admin  
Riaz



۱۲:۵۵

Page No. :

FOR THE MONTH OF

12004

K	0	2	2	0	7
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Description =

1	0	9	7	2	9	6	
---	---	---	---	---	---	---	--

Employee  
Name :

National ID #  
Card Number

•

Salary <sup>12</sup>  
Status

Start Stop

[illegible]

**Syed Yazim Ali Shah**  
Director (Administration & HR), DDO  
Sindh Mass Transit Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh

GOVERNMENT OF PAKISTAN  
ACCOUNTANT GENERAL SINDH  
KARACHI



PAYMENT ADVICE

PAYROLL SYSTEM

Karachi

31/03/2018

NAME: MUHAMMAD ALI  
DESIGNATION: DEPUTY DIRECTOR  
CNIC NO: 350157762004  
CPF: 10000000000000000000

1. Sec. 003, Part 15, 1998  
K02907-Sindh Mass Transit Authority  
Labour, Transport & Road  
MTN:  
GPF #  
DIO #

B.S. PAYS AND ALLOWANCES  
00000000000000000000

GROSS PAY AND ALLOWANCES  
DEDUCTIONS

Gross

**Syed Yazim Ali Shah**  
Director (Administration & HR) / DDO  
Sindh Mass Transit Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh

Total Deductions

NET AMOUNT

TOTAL SERVICE

QUALIFYING SERVICE

11/04/2018

STP Quater  
SINDH BANK LIMITED




NO.SMTC/ADMIN/ORDER/2017/  
GOVERNMENT OF SINDH  
TRANSPORT & MASS  
TRANSIT DEPARTMENT

ORDER

NO.SMTC/ADMIN/HIRING/2017/38/114:- In pursuance of this department's offer order of even number dated 22-05-2017, Muhammad Riyaz, **Dispatch Rider**, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department is hereby allowed to join Transport & Mass Transit Department, Government of Sindh w.e.f 01-06-2017 on contract basis for three (03) years with fixed monthly salary amounting to Rs.15,000/-. No TA / DA and other allowances will be allowed.

2. Terms and conditions will be followed.

  
Syed Azim Ali Shah  
Director (Administration & HR) : DDO  
Sindh Mass Transit Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh

SECRETARY TO GOVERNMENT OF SINDH

NO.SMTC/ADMIN/HIRING/2017/38/114

Karachi dated the 5<sup>th</sup> June, 2017

A copy is forwarded for information to: -

1. The Accountant General Sindh, Karachi.
2. The Director General, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department, Government of Sindh, Karachi.
3. The Private Secretary to Secretary, Transport & Mass Transit Department, Government of Sindh, Karachi.
4. Official Concerned.
5. Office order file

  
(QASSIM DADA)  
DIRECTOR (F&A)



6.7.2017



Subject :- Stop Salary of 02 Dispatch Rider of SMTA Office.

02. Reference to above mentioned subject & verbal instruction from Managing Director, SMTA to stop salary of Mr. Haris Ali & Mr. Muhammad Raiz working as Dispatch Rider in SMTA Office from m/o September 2019 with immediate effects.
03. In view of above position submitted for kind perusal and approval of para no. 02/n and further submission to stop salary form ( FO 2) to AG Sindh office.

  
02/10/19  
Administrative & HR Officer

04 Director ( Administration & HR)

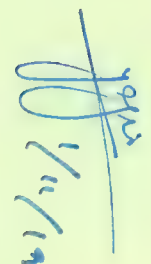
*for necessary order plz.*



05. Managing Director (SMTA)



06 *Div Advis*  
*as directed.*

  
02/10/19

07. Admin Officer

FORM T.R.22  
(See Rule 265)

Obverse

CPAVI

Wc 2307

DETAILED PAY BILL OF PERMANENT / TEMPORARY ESTABLISHMENT OF THE SMTA  
FOR THE MONTH OF 200 DISTRICT 200

Major Function ..... Sc 211843 (043) Voucher No. ....  
Minor Function ..... 401156 List .....  
Detailed Function ..... For ..... 200

*Mohammad Riaz*  
1. *As to Remarks column (2%) should be recorded all unusual permanent events such as cloaths, retirements permanent transfers and first appointment which find no place in the increment certificates of absences statement.*

2. When an increment claimed operate to carry a Government Servant over an efficiency bar, it should be supported by a declaration that the Government Servant in question is to pass the bas.

3. The names of Government Servant holding posts substantively should be entered in order of Seniority as measured by substantive pay drawn and below those will be shown the posts left vacant and he men officiating in the vacancies.

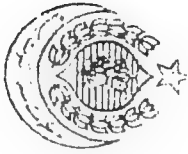
4. Officiating pay should be recorded in section of the bill appropriate to that in which the Government servant officiates and transit pay should be recorded in the same section as that in which the duty pay of the Government servant after transfer is recorded.

5. In case where any fund deductions are included in the pay bill, a separate schedule, showing the particulars of educations, relating to each fund should accompany that bill.

Object	Class III eath		Amount	
	Old Code	New Code	Rs.	Ps.
Pay of Permanent Establishment	01201	A01151		
Pay of Temporary Establishment	01201	A01151		
Pay of Contract Staff		A01156		
Special Pay		A01153		
Total Basic Salary				
House Rent Allowance	02200	A01202		
Conveyance Allowance	02300	A01203		
Washing Allowance	02700	A01207		
Spl. Addl. Allowance 30%		A01209		
Medical Allowance		A01217		
Computer Allowance		A01226		
Adhoc Relief Allowance 20%		A01244		
Special Relief Allowance 15%		A01262		
Special Relief 50%				
Total Regular Allowances				
Overtime Allowance	03100	A01271		
Medical Charges	03400	A01274		
Honoraria / Leave Salary (A01273/A01278)				
Total Other Allowances (Excluding T.A.)				
Grand Total Establishment Charges				
Deduct:-				
General Provident Fund .....	1503000			
General Provident Fund Advance Recovery	1523000			
Benevolent Fund .....	3315001			
Group Insurance				
Income Tax F. Govt. Employee .....	0118100			
Total Deduction at Source	0172000			
Deductions of advances and Recoveries				
Advance Pay				
House Building Advance	2251000	E02501		
Motor Cycle Advance	2253000	E02503		
Cycle Advance	2254000	E02504		
House Rent 5%	1241110	C02701		
Recoveries of Overdrawals / Overpayments				
Total Deductions .....				
Net Total .....				
(Rupees) .....				

*Syed Yaqin Ali Shah*  
Director (Pay, Pension & HR) / 000  
Sindh Motorist Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh

[illegible]



NO.SMTC/ADMIN/ORDER/2017/  
GOVERNMENT OF SINDH  
TRANSPORT & MASS  
TRANSIT DEPARTMENT

ORDER

NO.SMTC/ADMIN/HIRING/2017/38/114:- In pursuance of this department's offer order of even number dated 22-05-2017, Muhammad Riyaz, **Dispatch Rider**, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department is hereby allowed to join Transport & Mass Transit Department, Government of Sindh w.e.f 01-06-2017 on contract basis for three (03) years with fixed monthly salary amounting to Rs 15,000/- No TA / DA and other allowances will be allowed

2

Terms and conditions will be followed

*[Signature]*  
Syed Yaqub Ali Shah  
Joint Secretary & HR  
Sindh Mass Transit Authority (SMTA)  
Government of Sindh

SECRETARY TO GOVERNMENT OF SINDH

NO.SMTC/ADMIN/HIRING/2017/38/114

Karachi dated the 5<sup>th</sup> June, 2017

A copy is forwarded for information to:-

1. The Accountant General Sindh, Karachi.
2. The Director General, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department, Government of Sindh, Karachi.
3. The Private Secretary to Secretary, Transport & Mass Transit Department, Government of Sindh, Karachi.
4. Official Concerned
5. Office order file

(QASSIM DADA)  
DIRECTOR (F&A)

*[Signature]*  
Yaqub Ali Shah  
Joint Secretary & HR  
Sindh Mass Transit Authority (SMTA)  
Government of Sindh

6.7.2017

To,

Managing Director,  
Sindh Mass Transit Authority,  
Government of Sindh,  
Karachi.

**SUBJECT: - SALARY AREARS**

Respected Sir,

I was appointed as a Dispatch Rider in your department, My name is M. Riyaz sir my salary was stopped few month ago and my salary was started in the month of **January ,2020** but my two months arears are pending (for the month of **November,2019 & December,2019** ).

Sir please kindly give the permission to release the arears.

Thanks for your Kindness

*M. Riyaz*  
M. Riyaz 14.2.2020  
Dispatch Rider  
Sindh Mass Transit Authority

*Dir. Admin*  
*Pls fill in FO 2 for arears for*  
*month of November etc.*  
*14*

*5/3/2020*

STATEMENT OF ACCOUNT

MUHAMMAD RIAZ .

H # 1378 B, GULSHAN MUHALLAH SARHAD COLONIBALDIA  
TOWN KARACHI

From : 01/01/2019 To 31/12/2019  
Account No : PK42SIND0003034453051000

Ref No : 0303-445305-1000

Date: 06 Mar 2020

Opening Balance

15,375.00

Post Date	Value Date	Particulars	Doc.ID	Debit	Credit	Balance
02/JAN/19	02/JAN/19	INTERBRANCH CHEQUE ENCASHMENT @ 0359 SELF	12846493	3,000.00		12,375.00
03/JAN/19	03/JAN/19	INTERBRANCH CHEQUE ENCASHMENT @ 0359	12846494	7,300.00		5,075.00
08/JAN/19	08/JAN/19	CHEQUE PAYMENT	12846495	3,000.00		2,075.00
25/JAN/19	25/JAN/19	INTERBRANCH CHEQUE ENCASHMENT @ 0359-SELF	15579596	2,000.00		75.00
31/JAN/19	31/JAN/19	SALARY FOR THE M/O JANUARY 2019	0		15,000.00	15,075.00
08/FEB/19	08/FEB/19	INTERBRANCH CHEQUE ENCASHMENT @ 0359	15579597	7,000.00		8,075.00
14/FEB/19	14/FEB/19	INTERBRANCH CHEQUE ENCASHMENT @ 0359-SELF	15579598	3,000.00		5,075.00
28/FEB/19	28/FEB/19	TRANSFERED FROM A/C	0		15,000.00	20,075.00
30/APR/19	30/APR/19	AG SALARY FOR THE M/O APRIL 2019	00		15,000.00	35,075.00
31/MAY/19	31/MAY/19	TRANSFERED FROM A/C	0		15,000.00	50,075.00
27/JUN/19	27/JUN/19	TRANSFERED FROM A/C	0		15,000.00	65,075.00
02/JUL/19	02/JUL/19	CHEQUE PAYMENT	15579599	50,000.00		15,075.00
05/JUL/19	05/JUL/19	CHEQUE PAYMENT	15579600	15,000.00		75.00
24/JUL/19	24/JUL/19	salary m/o march 2019 dt:29-03-2019 .	0		15,000.00	15,075.00
25/JUL/19	25/JUL/19	CHEQUE PAYMENT	15579601	15,000.00		75.00
31/JUL/19	31/JUL/19	TRANSFERED FROM A/C	0		15,000.00	15,075.00
01/AUG/19	01/AUG/19	INTERBRANCH CHEQUE ENCASHMENT @ 0311 SELF PRESENT AT COUNTER	15579602	15,000.00		75.00
30/AUG/19	30/AUG/19	TRANSFERED FROM A/C	0		15,000.00	15,075.00
30/SEP/19	30/SEP/19	TRANSFERED FROM A/C	0		15,000.00	30,075.00
07/OCT/19	07/OCT/19	INTERBRANCH CHEQUE ENCASHMENT @ 0391	15579603	30,000.00		75.00
31/OCT/19	31/OCT/19	TRANSFERED FROM A/C	0		15,000.00	15,075.00

Balance B/F

15,075.00

STATEMENT OF ACCOUNT

MUHAMMAD RIAZ .

H # 1378 B, GULSHAN MUHALLAH SARHAD COLONIBALDIA  
TOWN KARACHI

From : 01/01/2019 To 31/12/2019  
Account No : PK42SIND0003034453051000

Ref No : 0303-445305-1000

Date: 06 Mar 2020

Balance C/F

15,075.00

Post Date	Value Date	Particulars	Doc.ID	Debit	Credit	Balance
14/NOV/19	14/NOV/19	INTERBRANCH CHEQUE ENCASHMENT @ 0391	15579604	15,000.00		75.00
Closing Balance						75.00

Total Dr Trans. And Amount : 12 165,300.00 Total Cr Trans. And Amount : 10 150,000.00

1. Any discrepancy should be notified preferably within 15 days of receipt of the statement. In case we do not hear from you in writing within 45 days from the date of the Statement ,we shall consider all transactions appearing there in and the balances to be in order.
2. For complaints which remain unresolved beyond 45 days, you may write to Banking Moltasib, Shaheen Complex, M.R. Kiyani Road, Karachi or visit [www.bankingmoltasib.gov.pk](http://www.bankingmoltasib.gov.pk).

If your CNIC has expired, kindly submit a copy of your renewed CNIC to the bank as per State Bank of Pakistan's directives. Customers, 65 years of age or above, are exempted from this regulation.

(This Account Statement is Computer Generated and does not Carry any Signature)

424015776750-5

حکومت پاکستان



11/04/1981

11/04/1981





GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT



CARD NO.	DATE OF ISSUE
NAME	Muhammad Riyaaz
FATHER'S NAME	Muhammad Ibrahim
DESIGNATION	Dispatch Rider
DEPARTMENT	Sindh mass transit Authority

Signature

SIGNATURE OF HOLDER

DIRECTOR ADMINISTRATION & HR  
FOR MANAGING DIRECTOR (SMTA) ISSUE AUTHORITY

RESIDENTIAL ADDRESS: House no 1378-13 Gulshan

Mohalla, Sarhad colony, Baldia town

OFFICE PH # 021-35865391 RES: PH: # 0316-2395482

BLOOD GROUP B Positive DATE OF BIRTH 11-04-1981

CNIC NO.



42401-5776750-5

THIS CARD IS THE PROPERTY OF  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT DEPARTMENT  
GOVERNMENT OF SINDH  
IF FOUND PLEASE RETURN TO ISSUING AUTHORITY

PLEASE WRITE BIO DATA  
CLEARLY WITH BOLD LETTERS

To,

The Minister,  
Transport,  
Government of Sindh,  
Karachi

D. Riaz

Subject: REQUEST FOR THE POST OF NAIB QASID (BPS-01).

R/Sir,

Through some reliable Source, I came to know that there is some post of Naib Qasid (BPS-01) is lying vacant under your kind control. I hereby offer my services for the same post. My C. V is attached herewith.

Thanking in advance

Yours obedient

محمد ریاز

(Muhammad Riaz)

Applicant

# CURRICULAM VITE

Name:

Muhammad Riaz.

Father Name:

Muhammad Ibrahim.

Date of Birth:

11.04.1981

Recent Address:

H# 1378-B, Ghulshan Mohallah, Sarhad Colony, Balida Town.

N. I. C #

42401-5776750-5

Contact Number:

~~03162395482, 03047083121.~~

Education

Middle

Qualification:

Domicile /PRC

Karachi (South)

FORM T.R.22  
(See Rule 265)  
Obverse

CAVI  
KQ 2307

DETAILED PAY BILL OF PARMENANT / TEMPORARY ESTABLISHMENT OF THE \_\_\_\_\_  
FOR THE MONTH OF 5c 21/34/134 Vouchere No. \_\_\_\_\_  
200 \_\_\_\_\_ DISTRICT \_\_\_\_\_

Major Function .....  
Minor Function .....  
Detailed Function ..... 470 1157

Object	Class III eath		Amount	
	Old Code	New Code	Rs.	Ps.

1. Is to Remarks column (2%) should be recorded all unusual permanent events such as cloaths, retirements permanent transfers and first appointment which find no place is the increment certificates of absences statement.
2. When an increment claimed operate to carry a Government Servant over an officency bar, it should be supported by a declaration that the Government Servant in question is to pass the bas.

Ph. K. Ram and Kis. D. 15/4/21  
15000 X.

3. The names of Government Servant holding posts substantively should be entered in order of Seniority as measured by substantive pay drawn and below those will be shown the posts left vacant and he men officiating in the vacancies.

4. Officiating pay should be recorded in section of the bill appropriate to that in which the Government servant officiates and transit pay should be recorded in the same section as that in which the duty pay of the Government servant after transfer is recorded.
5. In case where any fund deductions are included in the pay bill, a separate schedule, showing the particulars of educations, relating to each fund should accompany that bill.

Total Regular Allowances		03100	A01271	
Overtime Allowance		03400	A01274	
Medical Charges				
Honoraria / Leave Salary (A01273/A01278)				
Total Other Allowances (Excluding T.A.)				
Grand Total Establishment Charges		1503000		
Deduct: -		1523000		
General Provident Fund .....		3315001		
General Provident Fund Advance Recovery				
Benevolent Fund .....		0118100		
Group Insurance		0172000		
Income Tax F. Govt. Employee .....				
Total Deduction at Source				
Deductions of advances and Recoveries				
Advance Pay		2251000	E02501	
House Building Advance		2253000	E02503	
Motor Cycle Advance		2254000	E02504	
Cycle Advance		1241110	C02701	
House Rent 5%				
Recoveries of Overdrawals / Overpayments				
Total Deductions .....				
Net Total .....				

(Rupees .....



NO.SMTC/ADMIN/ORDER/2017/2216  
GOVERNMENT OF SINDH  
TRANSPORT & MASS  
TRANSIT DEPARTMENT

**ORDER**

**NO.SMTC/ADMIN/HIRING/2017/38/14:-** In pursuance of this department's offer order of even number dated 22-05-2017, Muhammad Riyaz, **Dispatch Rider**, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department is hereby allowed to join Transport & Mass Transit Department, Government of Sindh w.e.f 01-06-2017 on contract basis for three (03) years with fixed monthly salary amounting to Rs.15,000/-. No TA / DA and other allowances will be allowed.

2. Terms and conditions will be followed.

**SECRETARY TO GOVERNMENT OF SINDH**

**NO.SMTC/ADMIN/HIRING/2017/38/14**

**Karachi dated the 5<sup>th</sup> June, 2017**

A copy is forwarded for information to: -

1. The Accountant General Sindh, Karachi.
2. The Director General, Sindh Mass Transit Cell (SMTC), Transport & Mass Transit Department, Government of Sindh, Karachi.
3. The Private Secretary to Secretary, Transport & Mass Transit Department, Government of Sindh, Karachi.
4. Official Concerned.
5. Office order file

  
(QASSIM DADA)  
DIRECTOR (F&A)

محمد قاسم دادا

6.7.2017



NO.SMTC/ADMIN/HIRING/2017/ 22  
GOVERNMENT OF SINDH  
SINDH MASS TRANSIT CELL  
TRANSPORT & MASS TRANSIT  
DEPARTMENT  
Karachi dated the 22<sup>nd</sup> May, 2017

To,

Mr. Muhammad Riyaz

SUBJECT: OFFER LETTER FOR THE POSITION OF "DISPATCH RIDER, SINDH MASS TRANSIT CELL (SMTC)" TRANSPORT & MASS TRANSIT DEPARTMENT.

With the approval of Competent Authority, you are hereby offered the post of "DISPATCH RIDER, SINDH MASS TRANSIT CELL (SMTC)" which has been created under the aegis of Transport & Mass Transit Department purely on temporary basis for a contract period of three (03) years with Lump sum Remuneration amounting to Rs.15,000/- per month on the following terms and conditions:-

- i) You will be governed by such rules and orders as applicable to other civil servants of your grade / contract rules.
- ii) You will undergo a medical examination service (contract basis) and your contract appointment will be subject to the condition that you are declared medically fit by the competent medical authority.  
In case of your tendering resignations, you will not leave the charge of your post unless and until your resignation is formally accepted. Behaviors contrary to this condition will tantamount to misconduct and will be dealt with accordingly.
- iv) Your services are purely on temporary / contract basis.
- v) Your services will be on the basis of satisfactory performance and liable to terminate if found any negligence.
- vi) You shall perform all such functions / services as envisaged in the Sindh Mass Transit Authority (SMTA) Act 2016 under the Administrative Control of Transport & Mass Transit Department, Govt. of Sindh.
- vii) After establishment of Sindh Mass Transit Authority (SMTA), your services will be absorbed from SMTC to SMTA as per SG&CD's Notification vide NO.SO(C-IV)/SG&CD/4-13/15, dated 23-11-2016.

2. If you accept the offer on the terms and conditions specified above, you should report for duty to Secretary, Transport & Mass Transit Department, Government of Sindh within Seven (07) days of the issue of this offer. Failing which it will be presumed that you are not willing to accept it which will be cancelled without any notice.

(Qassim Dada)  
Director (F&A)  
Sindh Mass Transit Cell

A copy is forwarded for information to the PS to Secretary Transport & Mass Transit Department, Govt. of Sindh Karachi.

Director (Finance & Admin)

22/5





No. SMTc/ ADMIN/ HIRING/ 2017/119  
**GOVERNMENT OF SINDH**  
**SINDH MASS TRANSIT CELL**  
**TRANSPORT & MASS TRANSIT**  
**DEPARTMENT**  
Karachi, dated 24<sup>th</sup> May, 2017

To,

The Medical Superintendent,  
Services Hospital,  
Karachi.

**SUBJECT:**

**OFFER OF APPOINTMENT TO THE POST OF "DISPATCH RIDER",**  
**SINDH MASS TRANSIT CELL" (SMTc) UNDER TRANSPORT &**  
**MASS TRANSIT DEPARTMENT, (TMTD), GOS.**

I am directed to refer to the subject noted above and to state that **Mr. Muhammad Riaz** has been appointed as a "**Dispatch Rider**" Sindh Mass Transit Cell under Transport & Mass Transit Department, vide Offer letter No. SMTc/ADMIN/HIRING/2017/38/114 dated 22-05-2017 on contract basis for three years (copy enclosed).

2. It is, therefore, requested that he may be medically examined & issue Medical Fitness Report.

**(QASSIM DADA)**  
Director (F&A)  
SMTc / TMTD

A copy is forwarded for information to the P.S to Secretary, Transport & Mass Transit Department, Karachi.

**Director (F&A)**



SERVICES HOSPITAL  
GOVERNMENT OF SINDH  
KARACHI

NO.SHK/MED/PFI/

1282

Dated

01-06-2017

Ref No \*

SMC/ADMS/ADMIN/2017/119 24-05-2017

Medical Fitness Certificate

I / We hereby certify that I/We have examined Mr./Mrs./Miss

Muhammad Liaq.

S/o Muhammad Ibrahim.

a candidate for employment in the

Transport & Pass Transit.

Department and cannot discover that he

/she has any disease, constitutional weakness or bodily infirmity except

I / We do not consider this a disqualification for employment in

the office of

Dispatch Rider.

36-4-15.

His age is, according to his/her own statement

and by appearance about

Thirty six years.

Mark of Identification:

Note below Lt. eye.

C.N.I.C No.

42401-5776750-5



Signature  
21/6/17  
CIVIL SURGEON  
KARACHI

A.N.A





No.SMTA/Explanation/2023/2068



**Sindh  
Mass Transit  
Authority**

TRANSPORT & MASS TRANSIT DEPARTMENT  
GOVERNMENT OF SINDH

Karachi, dated: October 17<sup>th</sup>, 2023

To,

**POOJA AMEET**  
Office Assistant  
KMP - YLC

**NATIO QAMAR**  
Computer Operator  
Sindh Mass Transit Authority

**MUHAMMAD HAIDER**  
Data Entry Operator  
KMP - YLC

**KAMRAN**  
Electrician  
KMP - YLC

**BAZ KARIM**  
Naib Qasid  
Sindh Mass Transit Authority

**MUHAMMAD AFZAL**  
Office Helper  
KMP - YLC

**NISAR AHMED**  
Driver  
Sindh Mass Transit Authority

**DHANI BUX**  
Driver  
Sindh Mass Transit Authority

**MUHAMMAD RIVAZ**  
Dispatch Rider  
Sindh Mass Transit Authority

**UBAIDULLAH JUNEJO**  
Chowkidar  
Sindh Mass Transit Authority

**SUBJECT: WARNING LETTER**

It has been observed that you were not present today i.e. 17<sup>th</sup> October, 2023 till 10:00 am at the premises of office without prior permission/ information resulting in willful insubordination and gross negligence of duties in your capacity. Further noncompliance of the same will result in serious disciplinary action.

2. You are hereby directed to comply and be punctual in spirit of the letter, otherwise necessary action shall be initiated against you as per contract agreement.

ASSISTANT DIRECTOR ADMIN

*A copy is forwarded for information to: -*

1. The PS to Managing Director, Sindh Mass Transit Authority, Karachi.
2. Master File.


To

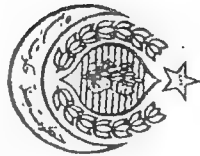
The Secretary to Government of Sindh  
Transport Department  
Karachi

**SUBJECT:** ACCEPTANCE FOR OFFER LETTER FOR THE POSITION OF  
“DISPATCH RIDER” SINDH MASS TRANSIT CELL (SMTc)  
TRANSPORT & MASS TRANSIT DEPARTMENT

With reference to Sindh Mass Transit Cell, Transport & Mass Transit Department Government of Sindh Offer letter No: SMTc/ADMIN/HIRING/2017/38 dated 22<sup>nd</sup> May, 2017 regarding the Appointment for the Post of Dispatch Rider (copy enclosed).

2. I hereby accept all the terms & conditions laid down in the offer appointment letter and join my duty today dated 26-05-2017.  
1.6.2017

  
(Muhammad Riaz)  
Dispatch Rider



No. Dir-Tech.PPP-NODE/Interview/SMTC/2016/  
GOVERNMENT OF SINDH  
TRANSPORT & MASS TRANSIT  
DEPARTMENT  
Dated: 30<sup>th</sup> December, 2016

Tele. 021-99230665  
Fax. 021-99231153

To,


Muhammad Riaz

SUBJECT: INTERVIEWS FOR THE POST OF DISPATCH RIDER, SINDH MASS TRANSIT CELL UNDER  
THE AEGIS OF TRANSPORT & MASS TRANSIT DEPARTMENT.

Reference to your application for the above position on contract basis in "Sindh Mass Transit Cell" under the Aegis of Transport & Mass Transit Department, Government of Sindh.

You are requested to please appear before the Selection Committee for the selection/appointment to the Position of **Dispatch Rider**, of Sindh Mass Transit Cell under the Aegis of Transport & Mass Transit Department as per following date, time and venue, along with your original documents.

Date: **3<sup>rd</sup> January, 2017**  
Time: **2: 00 pm**  
Venue: **Office of the Additional Secretary, Transport & Mass Transit Department, Government of Sindh/Chairman of the Selection Committee in his office situated at 2<sup>nd</sup> Floor, Sindh Secretariat Building No. 02, Tughluq House, Shahrah-e-Kamal Atta Turk, Karachi.**

  
**Abdul Aziz**  
Director Technical-PPP NODE  
Transport & Mass Transit Department,  
Government of Sindh

Copy for information:

1. PS to Secretary Transport, TMTD, GoS
2. Master file

خبر منہ جناب ڈی ڈائریکٹر ایڈمنسٹریشن صاحب  
سندھ سائنس ٹرانزٹ اتھارٹی  
حکومت سندھ، اسلام آباد

گہوان! ایڈمنسٹریشن

السلام علیکم

بعد از سلام عرض ہے کہ صوف 07 نومبر 2022 کو مجھے آپ  
کی جانب سے ایڈمنسٹریشن موصول ہوا جس میں منبری 17 اکتوبر 2022  
سے لگی گئی جھنڈیوں کا حوالہ دیا گیا ہے جو محکمہ جاتی بالائی کی خلاف ورزی  
قرار دی گئی ہے۔

صبرے والہ صاحبہ کامی شہرہ سے بجا رہی ہیں مبتلا رہے اور کھیر انہیں استیصال  
میں داخل کروا دیا گیا جس میں میں نے محکمہ نوڈرٹسٹ کے سروال صاحبہ کے ساتھ ہی  
استیصال میں دیگر نقال کے ساتھ موجود رہا جس دوران 27 اکتوبر 2022 کو والہ صاحبہ  
کا انتقال ہوا جس میں لیو، خاندان سے کئی گھنٹے لوٹ شہر آمد شہر سے باہر  
والہ صاحبہ کے لئے گھر بنا لئے اس لئے ان ناگزیر حالات کی بنا پر صبر  
دفتر حاضر نہ ہو سکا کہ ان افراد کو گھر پہنچا دینا میری کیسے آسکتا گھر میں میں ہی  
ایلا کا کام چائے لئے تھا۔

ان تمام تعزیرات کا صفحہ صوف بہ و نہایت نرنا پڑھیں جو جھیلیا لگیں وہ  
صبر اس گھنٹی میں بہرہ کچھ امنوس بھینچے بدین آپ سے احساس بجا کر میری اسی  
حالاتی و حادثاتی چھٹیاں درگزر فرمادیں تاکہ وہ کامیاب رہیں نواز شہزاد  
مفتل آپ کے منہ بہرہ



گھر بیاہٹ  
14-11-2022



**Sindh  
Mass Transit  
Authority**

**TRANSPORT & MASS TRANSIT DEPARTMENT  
GOVERNMENT OF SINDH**

No. SMTA/EXP/49/1308

Karachi, Dated: 7<sup>th</sup> November, 2022

To

✓ **Muhammad Riyaz,  
Dispatch Rider,  
Sindh Mass Transit Authority,  
Karachi.**

**SUBJECT: EXPLANATION**

It has been observed that you are found absent from duty since 17<sup>th</sup> October 2022, without prior approval and submission of leave to the Admin Department. This behavior is considered misconduct and is strictly against the department policies.

You are hereby directed to appear before the undersigned and furnish your reply on unofficial leave within 01 day positively as to why the necessary action may not be taken against you as per your contract.

*A copy is forwarded for information to:*

1. PS to the Managing Director, SMTA, Karachi.
2. Master File.

  
(DEPUTY DIRECTOR)  
ADMINISTRATION

Attendance Sheet  
for the month of July 2021

Muhammad Riaz - Dispatch Rider

S.No.	Date	Status (Present/Absent)
1	01 July 2021	P.
2	02 July 2021	P.
3	03 July 2021	
4	04 July 2021	Absent.
5	05 July 2021	Absent.
6	06 July 2021	Absent.
7	07 July 2021	Absent.
8	08 July 2021	Absent.
9	09 July 2021	
10	10 July 2021	
11	11 July 2021	Absent.
12	12 July 2021	P.
13	13 July 2021	P.
14	14 July 2021	P.
15	15 July 2021	P.
16	16 July 2021	
17	17 July 2021	
18	18 July 2021	P.
19	19 July 2021	P.
20	20 July 2021	
21	21 July 2021	
22	22 July 2021	
23	23 July 2021	
24	24 July 2021	
25	25 July 2021	P.
26	26 July 2021	P.
27	27 July 2021	P.
28	28 July 2021	P.
29	29 July 2021	P.
30	30 July 2021	
31	31 July 2021	

Attendance Sheet  
for the month of August 2021

Muhammad Riaz - Dispatch Rider

S.No.	Date	Status (Present/Absent)
1	01 August 2021	<del>A</del>
2	02 August 2021	<del>A</del>
3	03 August 2021	A
4	04 August 2021	A
5	05 August 2021	A
6	06 August 2021	<del>A</del>
7	07 August 2021	<del>A</del>
8	08 August 2021	P
9	09 August 2021	P
10	10 August 2021	P
11	11 August 2021	P
12	12 August 2021	P
13	13 August 2021	<del>P</del>
14	14 August 2021	<del>A</del>
15	15 August 2021	P
16	16 August 2021	P
17	17 August 2021	P
18	18 August 2021	P
19	19 August 2021	P
20	20 August 2021	<del>P</del>
21	21 August 2021	<del>A</del>
22	22 August 2021	P
23	23 August 2021	P
24	24 August 2021	P
25	25 August 2021	P
26	26 August 2021	P
27	27 August 2021	<del>A</del>
28	28 August 2021	<del>A</del>
29	29 August 2021	A
30	30 August 2021	A
31	31 August 2021	A



لبنو ہفت

جناب ہیڈنگ ڈائریکٹر  
حفظہ عاصی پرائیویٹ اقدارٹی  
گورنمنٹ اوف سندھ

جناب اعلیٰ:-

گزارش ہے کہ میں رہائش اہل ڈسپینسری رائیڈر کچھ  
دنوں سے سمجھتی ہیں بیمار تھا۔ جب ڈاکٹر صاحب کو دکھایا  
تو انہوں نے ٹسٹ کے لیے کہا جب ٹیسٹ کروائے تو اس  
میں جگر کی بیماری عالمی سہولت اس وجہ سے میں انہیں  
نہ آسکا۔ اور ابھی تک ذرے علاج ہوں۔

کرائے بیانی میری درخواست قبول کی جائے  
میں نے رپورٹ منگادی ہیں۔

(Signature)  
کلا

۱۵/۱۰/۲۵

M.P.  
آپکا فرماندار  
ایمان احمد

# MPL Medical & Diagnostic Centre

## X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC

Pathologist

**Dr. Khem Chand "Mukhi"**  
MBBS, DCP, M. Phil (Path)

**Dr. Sikander R. Qureshi**  
M.B.B.S. (DOW) M.C.P.S. (Radio)

**DR. GHULAM SHAB**  
MBBS, MAJUM (USA)  
Consultant Sonologist

**Anila Shabir**  
SONOGRAPHER, B.Sc.,  
Diploma in Ultra Sonography

Name: MR. M. RIAZ

LAB No: 1967

Age: 38 YEARS

Request: B.UREA, CREATININE

Sex: MALE

Date: 29-09-2021

Referred by:

### REPORT OF BIOCHEMISTRY

Test Name	Result	Normal Range	Unit
Urea	32	15-50	mg/dl
Creatinine	1.3	0.5-1.2	mg/dl

Remarks:

PATHOLOGIST

**MPL** Medical & Diagnostic Centre

Pathologist

**Dr. Khem Chand "Mukhi"**  
MBBS, DCP, M. Phil (Path)

**Dr. Sikander R. Qureshi**  
M.B.B.S. (DOW) M.C.P.S. (Radio)

**X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC**

**DR. GHULAM SHABIR**  
MBBS, MAJUM (USA)  
Consultant Sonologist  
**Anila Shabir**  
SONOGRAPHER, B.Sc,  
Diploma in Ultra Sonography

Name:	MR. M. RIAZ	Lab No:	1967
Age:	38 YEARS	ID:	--
Sex:	MALE	Date:	27-09-2021
Ref By:	SELF		

PHYSICAL

URINE DETAIL REPORT

Quantity..... 30 ml  
Color ..... Yellow  
Specific Gravity..... 1.028  
Reaction/ph..... 6.0  
Transperency..... Not clear

CHEMICAL

MICROSCOPIC

Albumin.....	Trace
Sugar.....	Nil
Nitrite.....	Nil
Ketone.....	Nil
Bile.....	Nil
Urobilinogen.....	Nil
Blood.....	Normal
Leucocytes.....	Nil
Red Cells.....	1 - 2 /HPF
Epithelial Cells.....	Nil /HPF
Casts (Granular).....	Occ. /HPF
Crystal & Others.....	Occ.
	Mucus threads +

Remarks:

Pathologist 

**MPL Medical & Diagnostic Centre**

**X-RAY LABORATORY ULTRASOUND CONSULTATION CLINIC**

Pathologist

**Dr. Khem Chand "Mukhi"**  
MBBS, DCP, M. Phil (Path)

**Dr. Sikander R. Qureshi**  
M.B.B.S. (DOW) M.C.P.S. (Radio)

**DR. GHULAM SHABIR**  
MBBS, MAIUM (USA)  
Consultant Sonologist

**Anlia Shabir**  
SONOGRAPHER, B.Sc,  
Diploma in Ultra Sonography

Name:	MR. M. RIAZ	Lab No:	2001
Age:	38 Yrs.	Request:	LFT
Sex:	MALE		
Date:	29-09-2021	Referred by:	

**REPORT OF BIOCHEMISTRY**

Test Name	Result	Normal Range	Unit
Total Bilirubin	0.54	0 - 1.0	mg/dl
Direct Bilirubin	0.24	0 - 0.3	mg/dl
SGPT	24	0 - 45	U/l
ALKALINE PHOSPHATASE	91	Adult 21 - 92 Children 71-142	U/l

Remarks:

PATHOLOGIST



NO.DIR/ADMIN/ OS/2019  
GOVERNMENT OF SINDH  
TRANSPORT & MASS TRANSIT  
DEPARTMENT  
Sindh Mass Transit Authority  
(SMTA)  
Karachi Dated: November, 2021

To,

The Accounts Officer (CAA- VI)  
Office of the Accountant General Sindh,  
Karachi.

**SUBJECT :- REQUEST OF START MONTHLY SALARY OF MR. MUHAMMAD  
RAIZ, DISPATCH RIDER HIS PERSONAL NO. 10872353 FROM COST  
CENTRE KO-2307 SINDH MASS TRANSIT AUTHORITY.**

Reference to above mentioned subject it is requested kindly start monthly salary of Mr. Muhammad Raiz personal no. 10872353 working as Dispatch Rider in Sindh Mass Transit Authority (SMTA), Transport & Mass Transit Department, GoS. Salary stop by SMTA due to absent from his duty without any information to the department.

  
Syed Fazim Ali Shah  
DIRECTOR (ADMINISTRATION & HR) / DDO  
Sindh Mass Transit Authority (SMTA)  
Government of Sindh

- A copy is forwarded for information to the Private Secretary to Managing Director, SMTA,
- Transport & Mass Transit Department Government of Sindh, Karachi,
- Master File



Page No. \_\_\_\_\_

Sindh Mass Transit Authority (SMTA)

FOR THE MONTH OF November / 2021

K	Q	2	3	0	7
---	---	---	---	---	---

## Dispatch Rider

1	0	8	7	2	3	5	3
---	---	---	---	---	---	---	---

Muhammad  
Raziz

45401-5776750-5

Card Number:

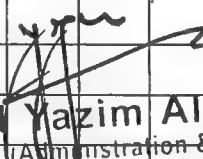
--	--

Salary Status:

☒ Start

**Stop**

Info Type	General Data Change		Change in Payments/Deductions										Effective Date	Remarks
	Field ID	New Contents	Wage Type				Amount in Rupees							
		Start												
		Salary.												



**Syed Yazim Ali Shah**  
 Director (Administration & HR) / DDO  
 Sindh Mass Transit Authority (SMTA)

**Syed Yazim Ali Shah**  
Director (Administration & HR) / DDO  
Sindh Mass Transit Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh

Prepared By

Audited / Checked By

Entered / Verified By

MINISTRY OF TRANSPORT  
ACCOUNTANT GENERAL SINDH



PN 101720002

ACCOUNT  
L SYSTEM

P SEC 001 PUNJAB  
KARACHI - SINDH MASS TRANSIT AUTHORITY  
Labour, Finance, Public Works

NAME: MUHAMMAD ALI  
DESIGNATION: DIRECTOR  
CNIC: 3240137652001

NTN:  
GPF #  
DIO #

DATE: 04/05/2019  
OF: 04/05/2019  
BY: 04/05/2019

GROSS PAY AND ALLOWANCES  
DEDUCTIONS

GDP

~~Syed Yazim~~ Ali Shah  
Director (Administration & HR) 1000  
Sindh Mass Transit Authority (SMTA)  
Transport & Mass Transit Department  
Government of Sindh


TOTAL DEDUCTIONS	NET AMOUNT
TOTAL SERVICE	11,000.00
QUALIFYING SERVICE	11,000.00

LETTER OF CREDIT  
SINDH MASS TRANSIT AUTHORITY





**PAYROLL SYSTEM  
AMENDMENT FORM  
SINGLE EMPLOYEE ENTRY**

 SINGLE EMPLOYEE ENTRY  
OFFICE OF THE SINDH MASS TRANSIT AUTHORITY  
FOR THE MONTH OF Dec / 2021

UNCL  
KQ2307  
FORM: PAY02

Date:    /    / 20  

Page No. \_\_\_\_\_

DDO code  
(Cost Center)

K	Q	2	3	0	7
---	---	---	---	---	---

Description: \_\_\_\_\_

Personnel  
Number:

1	0	8	7	2	3	5	3
---	---	---	---	---	---	---	---

Employee  
Name: \_\_\_\_\_

Muhammad Riyaz

National ID

National ID  
Card Number: 42401577-67505

Grade (Pay  
Scale Group)

0	4
---	---

Salary Status: ☒ Start ☐ Stop

[illegible]

Prepared By

**Audited/Checked By**  
**Director (Administration & HR) DDO**  
**Sindh Mass Transit Authority (SMTA)**  
**Transport & Mass Transit Department**  
**Government of Sindh**

Entered / Verified By

Shai  
S. HR) : DO  
ty (SMTA  
Partner

GOVERNMENT OF SINDH  
TRANSPORT & MASS TRANSIT  
DEPARTMENT

ORDER

The salaries of following staff of Sindh Mass Transit Authority are hereby increased/enhanced per month, w.e.f. 1.1.2010, are as follows:-

NO. 1000  
Trace  
eff. 1.

RECEIVED  
SMTA-TMTD

Dairy No: 425  
Dated: 25-11-2021

[illegible]

been sanctioned from Rs.200.00 million kept  
 (i)-AO-1274 Transport-KQ.2307-Government of  
 2021-22.

SHARIQ AHMED  
SECRETARY TO GOVERNMENT OF SINDH

Shah  
City (SMTA)  
Department  
Sindh

NO.SO(Gen)/SMTA/1001

Karachi dated the 27 November, 2021

A copy is forwarded to the following authorities for their necessary action to:-

1. The Accountant General, Karachi
2. The Map and Survey Authority, TMTD, Karachi.
3. The PS to Sindh Government, Department, Gov't of Sindh, Karachi.
4. Master f

FOR THE SECRETARY (GENERAL)  
Secretary to Government of Sindh

حکومت جناب

مینسٹرنگ ٹاؤن کمر  
سندھ اس ٹرانزٹ اتھارٹی  
کراچی

جناب اعلیٰ گزارش اس طرح سے ہے کہ آج صوفہ 23/12/21

کو مہر امیڈیٹل چیکپ ہے کہ جس کی وجہ سے آج مہرے  
پیرے آفیس کی حالتی کو دھنی بنانا دشوار ہوگا۔

مکان غالب ہے کہ میری درخواست دہر خور منات ہوئے  
مجھے آج سے دن کی رخصت عنایت عزت نہیں لئے

محمد یارون

محمد رضا  
ڈسپچ ڈائریکٹر

بتاریخ 23/12/21

محمد یارون

۲۵۸



## FOR THE MONTH

of the Admin  
of August

204

Remarks	Total No. of Days
	31
	30
	29
	28
	27
	26
	25
	24
	23
	22
	21
	20
	19
	18
	17
	16
	15
	14
	13
	12
	11
	10
	9
	8
	7
	6
	5
	4
	3
	2
	1



# Office Attendance Register

FOR THE MONTH

Serial No.	NAME	Designation	1	2	3	4	5	6	7	8	9	10
1)	Syed Yagim Ali Shah	Dir Ad				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
2)	Babar Ali Khan	Admin				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
3)	Aamir Farhan	M.M				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
4)	Saifullah Khalid	O.A				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
5)	Syed Ali Raza Shah	C.O				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
6)	Malik Khalid	R.K				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
7)	M. Raza	Dis				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
8)	Haris Ali	Dis				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
9)	Uzaidullah	Choke				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
10)	Jadeem Ali	or line				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>
11)	Nisar Ahmad	Drivers				<del>A</del>	<del>A</del>	<del>A</del>	<del>A</del>			<del>A</del>



FOR THE MON

[illegible]